

## **FALLBROOK AIRPARK ADVISORY COMMITTEE**

FALLBROOK COMMUNITY AIRPARK  
2155 S. Mission Road, Fallbrook, CA 92028  
Phone: (760) 723-8395

### **MINUTES-DRAFT**

The meeting was called to order at 7:04 P.M. on February 2, 2009 at the Fallbrook Public Utilities District, 990 East Mission Road, Fallbrook, CA.

**ROLL CALL** Members present represent a quorum.

Ken Kalbfell	Present
Carl Morrison	Present
David Duffer	Present
Doug Dwyer	Present
Jeff Holstein	Present

### **COUNTY STAFF PRESENT**

Peter Drinkwater-Airports Director  
Bo Donovan-Fallbrook Airport Manager

### **MINUTES**

The minutes from the November 2009 meeting were noted and approved. Motion to approve by Mr. Kalbfell, seconded by Mr. Duffer and passed 5 ayes, 0 nays.

### **COMMITTEE BUSINESS**

It was confirmed that Committee's Annual Report had been completed and signed by Past Chairman, Mr. Duffer. The Chair asked that a copy be sent to the Committee members and posted on the Airport's website.

The Committee requested that it's May meeting be focused on the update of the Master Plan, including the EIR issues and mitigation. It was agreed by staff to publicize the meeting and to limit the staff's normal reports.

### **MASTER PLAN DESIGN STATUS/PROCESS REPORT**

Mr. Donovan presented a report from Michael Khoury on the design status of the airport's Master Plan. In an email, Mr. Khoury explained: "To date the grading and paving concept for the northwest transient ramp has been prepared and modeling undertaken on the runway and parallel taxiway to evaluate several scenarios such as lowering the entire runway, single down slopes, two grade down slopes with midfield grade break, angled taxiway to connect south end with west terminal. Significant cut material will be used for on site fill to provide construction without imported fill.

Initial lighting layout has been prepared to determine best options to pursue in final design.”

It is expected that the May meeting will include Mr. Khoury, Waddell Engineering and representatives from Airports Finance and DPW's Environmental Services Unit.

### **DIRECTOR'S REPORT**

Mr. Drinkwater provided a general report on how the current financial climate is affecting the airports, the County and the FAA and its grant funding.

Mr. Drinkwater also noted that the use of the Airpark for a tradition Easter Sunrise Service by the Lutheran Church in Fallbrook would continue to be approved, with the understanding that it would be withdrawn if there were to be an objection or challenge by another organization.

### **COMMENTS**

There were no comments or questions from those in attendance.

### **CORRESPONDENCE**

There was no correspondence to report.

### **STAFF/MANAGER'S REPORT**

- Toys For Tots drive. Mr. Donovan reported to the Committee that the drive was very successful and thanked George Watson, Donny Evans, Jon Levi, the Civil Air Patrol squadron and the Friends of Fallbrook for their outstanding efforts.
- Main entrance gate. Mr. Donovan reported on the repair to the gate and its control system.
- Operations counts. 30,062 for 2008 (down 10%). 2,042 for January 2009 (down 844 over January, 2008).

### **NEW BUSINESS**

The Chairman requested that the future Agendas be restructured to reflect a change in items 9 and 10 so that item 9 becomes “Set Agenda For Next Meeting” and item 10 becomes “Committee member's Reports”. Staff agreed to make this change.

Mr. Dwyer informed the group that 2009 would be an active year for the Friends of Fallbrook Community Airpark and suggested everyone go to [ffcap.org](http://ffcap.org) to review this new website and the group's activities.

#### **SET AGENDA FOR NEXT MEETING**

The next meeting is scheduled for Monday, February 2, 2009 at 7:00 P.M.

#### **ADJOURN**

A motion was made by Mr. Dwyer to adjourn the meeting. It was seconded by Mr. Duffer and was approved with 5 ayes, 0 nays. The meeting was adjourned at 7:52 P.M.

Bo Donovan  
Airport Manager  
Fallbrook Community Airpark